

12. Papers and Poster Sessions Presented at Meetings

- Sample Citation and Introduction
- Citation Rules with Examples
- Examples

See also:

Chapter 3 Conference Publications

Sample Citation and Introduction to Citing Papers and Poster Sessions Presented at Meetings

The general format for a reference to an unpublished conference paper or poster session, including punctuation:

- for a paper:

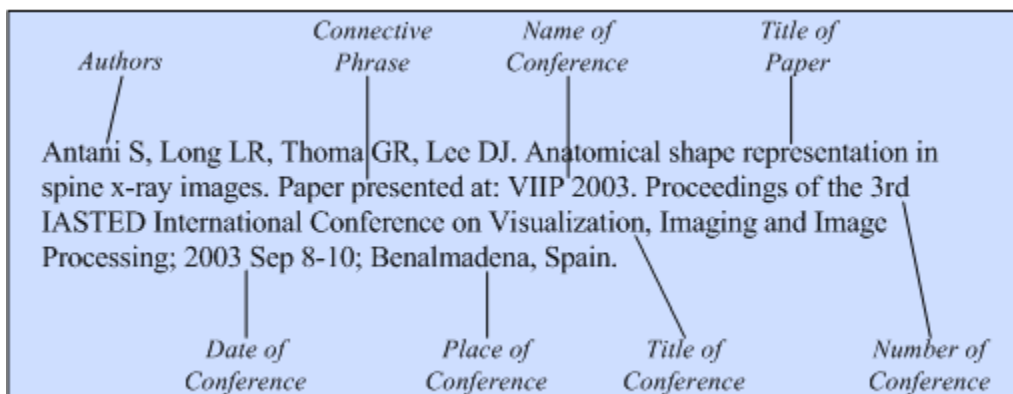


Illustration of the general format for a reference to an unpublished conference paper.

- for a poster session:

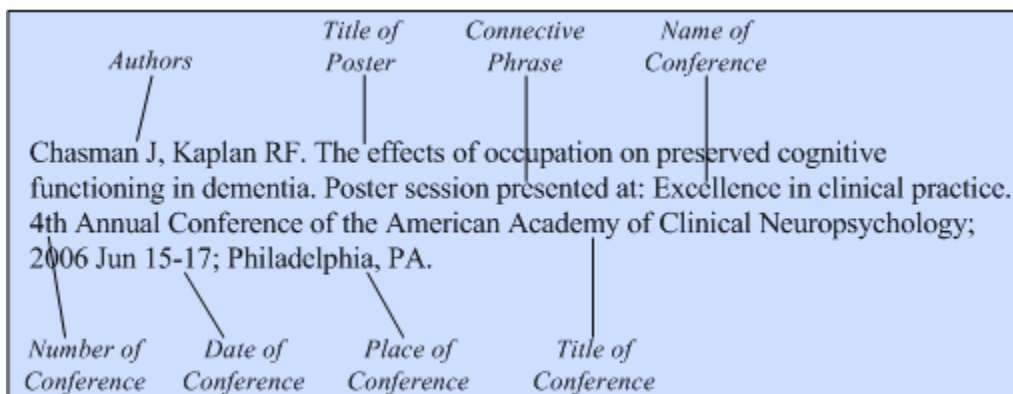


Illustration of the general format for a reference to an unpublished poster session.

Examples of Citations to Papers and Poster Sessions Presented at Meetings

Papers and poster sessions presented at meetings include both items that were presented but never published and items for which any subsequent publication is unknown. If subsequent publication is known, cite the published form rather than the meeting paper or poster session.

Begin the reference with information on the author(s) and title of the paper or poster session; use the same format as that used for conference papers. See Chapter 3 Conference Publications for details. Use the phrases "Paper presented at:" and "Poster session presented at:" to connect author and title information with meeting information.

Although author affiliation is an optional part of a citation, including it in references to unpublished papers and poster sessions is very helpful to the reader because compilations of papers and poster sessions can be difficult to locate.

Examples provided in this chapter are primarily from material distributed at various conferences. No attempt was made to ascertain whether or not subsequent publication occurred, as would normally be done before citation.

Continue to Citation Rules with Examples for Papers and Poster Sessions Presented at Meetings.

Continue to Examples of Citations to Papers and Poster Sessions Presented at Meetings.

Citation Rules with Examples for Papers and Poster Sessions Presented at Meetings

Components/elements are listed in the order they should appear in a reference. An R after the component name means that it is required in the citation; an O after the name means it is optional.

Author (R) | Author Affiliation (O) | Title (R) | Connective Phrase (R) | Conference Proceedings (R) | Language (R) | Notes (O)

Author of Paper or Poster Presented (required)

General Rules for Author:

- List names in the order they appear in the text
- Enter surname (family or last name) first for each author
- Capitalize surnames and enter spaces within surnames as they appear in the document cited on the assumption that the author approved the form used. For example: Van Der Horn *or* van der Horn; De Wolf *or* de Wolf *or* DeWolf.
- Convert given (first) names and middle names to initials, for a maximum of two initials following each surname
- Give all authors, regardless of the number
- Separate author names from each other by a comma and a space
- End author information with a period

Specific Rules for Author:

- Surnames with hyphens and other punctuation in them
- Other surname rules
- Given names containing punctuation, a prefix, a preposition, or particle
- Degrees, titles, and honors before or after a personal name
- Designations of rank within a family, such as Jr and III
- Names appearing in non-roman alphabets, such as Cyrillic, Greek, Arabic, and Hebrew, or character-based languages (Chinese, Japanese, Korean)
- Options for author names

Examples for Author:

1. Standard paper presented with a separate name for the conference
2. Standard paper presented without a separate name for the conference
3. Standard poster presented with a separate name for the conference
4. Standard poster presented without a separate name for the conference
5. Paper/poster author with optional full name
6. Paper/poster with optional limit to the first six authors
7. Paper/poster author with designation of rank within a family
8. Paper/poster author with a prefix or particle in the surname
9. Paper/poster author with compound surname
10. Paper/poster with both a person and an organization as author

Author Affiliation for Paper or Poster Presented (optional)

General Rules for Author Affiliation:

- Enter the affiliation of all authors or only the first author
- Begin with the department and name of the institution, followed by city and state/Canadian province/country
- Use commas to separate parts of the affiliation
- Place the address in parentheses, such as (Department of Psychology, University of Pittsburgh, Pittsburgh, PA)
- Separate the affiliation from its author by a space
- Follow the affiliation with a comma placed outside the closing parenthesis, unless it is the affiliation of the last author, then use a period

Specific Rules for Author Affiliation:

- Abbreviations in affiliations
- E-mail address included
- Organizational names for affiliations not in English
- Names for cities and countries not in English

Examples for Author Affiliation:

11. Paper/poster with author affiliation
12. Paper/poster with author affiliation including e-mail address

Title of Paper or Poster Presented (required)

General Rules for Title:

- Enter the title of a paper or poster as it appears in the original document
- Capitalize only the first word of a title, proper nouns, proper adjectives, acronyms, and initialisms
- Use a colon followed by a space to separate a title from a subtitle, unless another form of punctuation (such as a question mark, period, or an exclamation point) is already present
- Follow non-English titles with a translation whenever possible; place the translation in square brackets
- End a title with a period unless a question mark or exclamation point already ends it

Specific Rules for Title:

- Titles not in English
- Titles containing a Greek letter, chemical formula, or other special character

Examples for Title:

13. Paper/poster title containing a Greek letter or other special character
14. Paper/poster in a language other than English

Connective Phrase for Paper or Poster Presented (required)

General Rule for Connective Phrase:

- Use the words "Paper presented at" or "Poster session presented at" followed by a colon and a space to connect information about the paper or poster with information on the conference proceedings

Examples for Connective Phrase:

1. Standard paper presented with a separate name for the conference
2. Standard paper presented without a separate name for the conference
3. Standard poster presented with a separate name for the conference
4. Standard poster presented without a separate name for the conference

Conference Proceedings for Paper or Poster Presented (required)

Follow the instructions in Chapter 3 to enter proceedings citation information

Language for Paper or Poster Presented (required)**General Rules for Language:**

- Give the language of the paper or poster if not English
- Capitalize the language name
- Follow the language name with a period

Examples for Language:

14. Paper/poster in a language other than English

Notes for Paper or Poster Presented (optional)**General Rules for Notes:**

- Notes is a collective term for any useful information given after the citation itself
- Complete sentences are not required
- Be brief

Specific Rules for Notes:

- Sponsorship note
- Other types of material to include in notes

Examples for Notes:

16. Paper/poster with sponsorship note
17. Paper/poster with other supplemental note

Examples of Citations to Papers and Poster Sessions Presented at Meetings

1. Standard paper presented with a separate name for the conference

Patrias K. Computer-compatible writing and editing. Paper presented at: **Interacting with the digital environment: modern scientific publishing**. 46th Annual Meeting of the Council of Science Editors; 2003 May 3-6; Pittsburgh, PA.

Bernhardt A, Weiss C, Breuer J, Kumpf M, Sieverding L. The clinical relevance of an elevated lactate level after surgery for congenital heart disease. Paper presented at: **Myocardial cell damage and myocardial protection**. 3rd International Symposium on the Pathophysiology of Cardiopulmonary Bypass; 2000 Dec 16; Aachen, Germany.

2. Standard paper presented without a separate name for the conference

Hu X, Gao Z, Xu F, Liu N. A novel approach to harvesting lymphatic endothelial cells from human foreskin dermis. Paper presented at: 8th TESI Annual Meeting; 2005 Oct 22-25; Shanghai, China.

Thabet A. Clinical value of two serial pulmonary embolism-protocol CT studies performed within ten days. Paper presented at: Annual Scientific Meeting and Postgraduate Course of the American Society of Emergency Radiology; 2006 Sep 27-30; Washington, DC.

3. Standard poster presented with a separate name for the conference

Chasman J, Kaplan RF. The effects of occupation on preserved cognitive functioning in dementia. Poster session presented at: **Excellence in clinical practice**. 4th Annual Conference of the American Academy of Clinical Neuropsychology; 2006 Jun 15-17; Philadelphia, PA.

Charles L, Gordner R. Analysis of MedlinePlus en Espanol customer service requests. Poster session presented at: **Futuro magnifico! Celebrating our diversity**. MLA '05: Medical Library Association Annual Meeting; 2005 May 14-19; San Antonio, TX.

4. Standard poster presented without a separate name for the conference

Muto A, Funakubo K. Efficacy of transarterial embolization using NBCA-LPD for acute arterial bleeding in patients with coagulopathy. Poster session presented at: Annual Scientific Meeting and Postgraduate Course of the American Society of Emergency Radiology; 2006 Sep 27-30; Washington, DC.

Rao RM, Lord GM, Choe H, Lichtman AH, Luscinskas FW, Glimcher LH. The transcription T-bet is required for optimal proinflammatory trafficking of CD4+ T cells. Poster session presented at: 25th European Workshop for Rheumatology Research; 2005 Feb 24-27; Glasgow, UK.

5. Paper/poster author with optional full name

Rosenberg, Steven A. Human cancer immunotherapy: progress and problems. Paper presented at: Cancer Vaccines 2005: Barriers, Endpoints & Opportunities; 2005 Oct 5-7; New York, NY.

Cronin, James T.; Haynes, Kyle J. Parasitoid and host movement and population dynamics in a heterogeneous prairie landscape. Paper presented at: 13th International Entomophagous Insects Workshop; 2003 Jul 27-31; Tucson, AZ.

6. Paper/poster with optional limit to the first six authors

Boggi U, Del Chiaro M, Croce C, Gremmo F, Sgambelluri AF, Cappelli C, et al. Mesenteric portal vein resection during pancreatectomy for ductal adenocarcinoma of the pancreas: is it worthwhile? Paper presented at: 29th National Congress of the Italian Association for the Study of the Pancreas (AISP); 2005 Sep 15-17; Bologna, Italy.

7. Paper/poster author with designation of rank within a family

Hubert JM, Renoult E, Chammas M Jr, Mourey E, Feuillu B, Frimat L, Cormier L, Prevot L, Hestin D, Kessler M. Purely laparoscopic robotic (Da Vinci®) live donor nephrectomy: experience in 37 cases. Poster session presented at: 24th Annual World Congress of Endourology; 2006 Aug 17-20; Cleveland, OH.

8. Paper/poster author with a prefix or particle in the surname

Sarna A, Pujari S, Sengar AK, Garg R, Katke S, van Dam J. Adherence to antiretroviral therapy (ART) and its principal determinants in HIV-infected adults in India. Poster session presented at: NIMH/IAPAC International Conference on HIV Treatment Adherence; 2006 Mar 8-10; Jersey City, NJ.

Van Assche FA. The relation of EBCOG with scientific organisations in Europe. Paper presented at: 9th Congress of the European Society of Contraception; 2006 May 3-6; Istanbul, Turkey.

Fettouh HI, Morsy HA, El Shenoufy A, Agabo H, Fettouh IA. Laparoscopic right donor nephrectomy using non-absorbable locking clips to control the renal vein. Poster session presented at: 24th Annual World Congress of Endourology; 2006 Aug 17-20; Cleveland, OH.

Joseph MA, Harlow SD, LaRosa JH. Ethnic differences in menstrual cycle length and variability in midlife women: The Study of Women's Health across the Nation (SWAN). Poster session presented at: 2nd Women's Health NIH Interdisciplinary Research Symposium; 2005 Oct 20; Bethesda, MD.

Dell'Accio F, De Bari C, El Tawil NM, Barone F, Mitsiadis TA, O'Dowd J, Pitzalis C. Activation of WNT and BMP signaling in adult human articular cartilage following mechanical injury. Paper presented at: 25th European Workshop for Rheumatology Research; 2005 Feb 24-27; Glasgow, UK.

Prakken BJ, de Kleer I. Autoimmunity or immune deficiency? On the role and function of regulatory T cells in chronic arthritis. Paper presented at: 25th European Workshop for Rheumatology Research; 2005 Feb 24-27; Glasgow, UK.

Martin M, Del Cacho E, Lopez E, Tuset M, Codina C, Miro JM, Ribas J. Adverse side effects and nonadherence to antiretroviral therapy. Poster session presented at: NIMH/IAPAC International Conference on HIV Treatment Adherence; 2006 Mar 8-10; Jersey City, NJ.

9. Paper/poster author with compound surname

Bryan-Rest LL. The "clear sinus sign" revisited in the multislice CT ERA. Paper presented at: Annual Scientific Meeting and Postgraduate Course of the American Society of Emergency Radiology; 2006 Sep 27-30; Washington, DC.

Ruiz Mondejar R, Donate MJ, Pastor H, Hernandez I, Lorenzo J, Virseda JA, Gimenez J. Laparoscopic adrenalectomy, an initial experience of 14 cases in a Spanish general hospital. Poster session presented at: 24th Annual World Congress of Endourology; 2006 Aug 17-20; Cleveland, OH.

10. Paper/poster with both a person and an organization as author

Atkinson RP; ARCHeR Trial Collaborators. Final 1-year composite endpoint results for the ARCHeR Trials: ACCULINK for revascularization of carotids in high-risk patients. Paper presented at: 129th Annual Meeting of the American Neurological Association; 2004 Oct 3-6; Toronto, ON.

11. Paper/poster with author affiliation

Thabet A (Massachusetts General Hospital, Boston, MA). Clinical value of two serial pulmonary embolism-protocol CT studies performed within ten days. Paper presented at: Annual Scientific Meeting and Postgraduate Course of the American Society of Emergency Radiology; 2006 Sep 27-30; Washington, DC.

Barron D (Leeds Teaching Hospitals, Leeds, UK), Enion DS (Blackburn Royal Infirmary, Blackburn, UK), Bollen SR (Blackburn Royal Infirmary, Blackburn, UK). Femoro-tibial dislocation and the radiologist. Poster session presented at: Annual Scientific Meeting and Postgraduate Course of the American Society of Emergency Radiology; 2006 Sep 27-30; Washington, DC.

12. Paper/poster with author affiliation including e-mail address

Patrias K (National Library of Medicine, Bethesda, MD, patrias@nlm.nih.gov). Computer-compatible writing and editing. Paper presented at: Interacting with the digital environment: modern scientific publishing. 46th Annual Meeting of the Council of Science Editors; 2003 May 3-6; Pittsburgh, PA.

13. Paper/poster title containing a Greek letter or other special character

Greek letters may be written out if special fonts are not available

Wang H, Unadkat JD, Mao Q. Regulation of BCRP expression by progesterone and 17β -estradiol. Poster session presented at: 2nd Women's Health NIH Interdisciplinary Research Symposium; 2005 Oct 20; Bethesda, MD.

may become

Wang H, Unadkat JD, Mao Q. Regulation of BCRP expression by progesterone and 17β -estradiol. Poster session presented at: 2nd Women's Health NIH Interdisciplinary Research Symposium; 2005 Oct 20; Bethesda, MD.

Superscripts or subscripts may be enclosed within parentheses if fonts are not available

Bradford I, Mackie A, McCauley E, Cadigan P, Cook A. Pre-operative diagnosis and staging of symptomatic breast disease using 99m technetium scintimammography. Paper presented at: Symposium Mammographicum 2000; 2000 Oct 4-6; York, UK.

may become

Bradford I, Mackie A, McCauley E, Cadigan P, Cook A. Pre-operative diagnosis and staging of symptomatic breast disease using $(^{99m})$ technetium scintimammography. Paper presented at: Symposium Mammographicum 2000; 2000 Oct 4-6; York, UK.

Price AG, Lockhart JC, Mc Lean JS, Ferrell WR. Proinflammatory role for AT_1 receptors in the rat synovium. Poster session presented at: 25th European Workshop for Rheumatology Research; 2005 Feb 24-27; Glasgow, UK.

may become

Price AG, Lockhart JC, Mc Lean JS, Ferrell WR. Proinflammatory role for $AT(1)$ receptors in the rat synovium. Poster session presented at: 25th European Workshop for Rheumatology Research; 2005 Feb 24-27; Glasgow, UK.

14. Paper/poster in a language other than English

Villagra F (Hospitales Zarzuela y Monte Principe, Madrid, Spain), Aroca A, Gomez R, Cazzaniga M, Larraya FG, Rodriguez M, Herraiz JI, Romera G, Soler V, Simo S, Arjona D. Cirugia de la coartacion de aorta (COA) asociada a defectos septales ventriculares (DSV) significativos (COA + DSV). Paper presented at: 1st Congreso Nacional de Cardiologia Pediatrica; 2003 May 23-24; Seville, Spain. **Spanish.**

Beganyi N (Fovarosi Onkormanyzat Uzsoki utcai Korhaz, Fovarosi Onkoradiologiai Kozpont, Budapest, Hungary). Mezoillesztesi technikak rosszindulatu fej-nyaki daganatok sugarkezeleseben. Paper presented at: A Magyar Sugarterapias Tarsasag Kongresszusa; 2005 Oct 13-15; Kaposvar, Hungary. **Hungarian.**

Wu HH. [Care of rheumatoid arthritis treated with acupuncture]. Paper presented at: [5th National Symposium of Acupuncture Anesthesia and Acupuncture Analgesia]; 1994 Sep 20-24; Wuhan, China. **Chinese.**

with translation

Villagra F (Hospitales Zarzuela y Monte Principe, Madrid, Spain), Aroca A, Gomez R, Cazzaniga M, Larraya FG, Rodriguez M, Herraiz JI, Romera G, Soler V, Simo S, Arjona D. Cirugia de la coartacion de aorta (COA) asociada a defectos septales ventriculares (DSV) significativos (COA + DSV) [Surgery for coarctation of the aorta (COA) associated with significant septal ventricular defect]. Paper presented at: 1st Congreso Nacional de Cardiologia Pediatrica [1st National Congress of Pediatric Cardiology]; 2003 May 23-24; Seville, Spain. **Spanish.**

Beganyi N (Fovarosi Onkormanyzat Uzsoki utcai Korhaz, Fovarosi Onkoradiologiai Kozpont, Budapest, Hungary). Mezpillesztesi technikak rosszindulatu fej-nyaki daganatok sugarkezeleseben [Field-matched techniques of radiotherapy for head and neck tumors]. Paper presented at: A Magyar Sugarterapias Tarsasag Kongresszusa [Congress of the Hungarian Radiotherapy Society]; 2005 Oct 13-15; Kaposvar, Hungary. **Hungarian.**

15. Paper/poster with optional specific location of the conference added

Hilbelink DR, Hu X. Use of a point-to-point method to morph image of the Visible Human Project. Paper presented at: 3rd Visible Human Project Conference; 2000 Oct 5-6; **National Institutes of Health, Bethesda, MD.**

16. Paper/poster with sponsorship note

Rosenberg SA. Human cancer immunotherapy: progress and problems. Paper presented at: Cancer Vaccines 2005: Barriers, Endpoints & Opportunities; 2005 Oct 5-7; New York, NY. **Conference sponsored by the Cancer Research Institute, New York.**

Rookus MA, Brohet RM, Andrieu N, Antroniou AC, Chang-Claude J, Easton DF, Peock S, Nogues C, van Leeuwen FE, Goldgar DE. Oral contraceptives and breast cancer risk in the International BRCA1/2 Carrier Cohort Study (IBCCS). Paper presented at: 3rd International Symposium on the Molecular Biology of Breast Cancer; 2005 Jun 22-26; Molde, Norway. **Main conference sponsors were Affymetrix, Agilent Technologies, Applied Biosystems, AstraZeneca, Novartis Oncology, Pfizer, and Roche Diagnostics.**

17. Paper/Poster with other supplemental note

Hu X, Gao Z, Xu F, Liu N. A novel approach to harvesting lymphatic endothelial cells from human foreskin dermis. Paper presented at: 8th TESI Annual Meeting; 2005 Oct 22-25; Shanghai, China. **TESI = Tissue Engineering Society International.**

Box 1: Surnames with hyphens and other punctuation in them:

- Keep hyphens in surnames

Estelle Palmer-Canton *becomes* Palmer-Canton E

Ahmed El-Assmy *becomes* El-Assmy A

- Keep particles, such as O', D', and L'

Alan D. O'Brien *becomes* O'Brien AD

James O. L'Esperance *becomes* L'Esperance JO

U. S'adeh *becomes* S'adeh U

- Omit all other punctuation in surnames

Charles A. St. James *becomes* St James CA

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Box 2: Other surname rules:

- Keep prefixes in surnames

Lama Al Bassit *becomes* Al Bassit L

Jiddeke M. van de Kamp *becomes* van de Kamp JM

Gerard de Pouvourville *becomes* de Pouvourville G

- Keep compound surnames even if no hyphen appears

Sergio Lopez Moreno *becomes* Lopez Moreno S

Jaime Mier y Teran *becomes* Mier y Teran J

Virginie Halley des Fontaines *becomes* Halley des Fontaines V

- Ignore diacritics, accents, and special characters in names. This rule ignores some conventions used in non-English languages to simplify rules for English-language publications.

- Treat a letter marked with diacritics or accents as if it were not marked

À *treated as* A

Ø *treated as* O

Ç *treated as* C

Ł *treated as* L

à *treated as* a

ô *treated as* o

ñ *treated as* n

ü *treated as* u

- Treat two or more letters printed as a unit (ligated letters) as if they were two letters

æ *treated as* ae

œ *treated as* oe

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Box 3: Given names containing punctuation, a prefix, a preposition, or particle:

- Disregard hyphens joining given (first or middle) names

Jean-Louis Lagrot *becomes* Lagrot JL

- Use only the first letter of given names and middle names if they contain a prefix, a preposition, or another particle

D'Arcy Hart *becomes* Hart D

W. St. John Patterson *becomes* Patterson WS

De la Broquerie Fortier *becomes* Fortier D

Craig McC. Brooks *becomes* Brooks CM

- Disregard traditional abbreviations of given names. Some non-US publications use abbreviations of conventional given names rather than single initials, such as St. for Stefan. Use only the first letter of the abbreviation.

Ch. Wunderly *becomes* Wunderly C

C. Fr. Erdman *becomes* Erdman CF

- For non-English names that have been romanized (written in the roman alphabet), capitalize only the first letter if the original initial is represented by more than one letter

Iu. A. Iakontov *becomes* Iakontov IuA

G. Th. Tsakalos *becomes* Tsakalos GTh

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Box 4: Degrees, titles, and honors before or after a personal name:

- Omit degrees, titles, and honors such as M.D. following a personal name

James A. Reed, M.D., F.R.C.S. *becomes* Reed JA

Kristine Schmidt, Ph.D. *becomes* Schmidt K

Robert V. Lang, Major, US Army *becomes* Lang RV

- Omit rank and honors such as Colonel or Sir that precede a name

Sir Frances Hildebrand *becomes* Hildebrand F

Dr. Jane Eberhard *becomes* Eberhard J

Captain R.C. Williams *becomes* Williams RC

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Box 5: Designations of rank in a family, such as Jr and III:

- Place family designations of rank after the initials, without punctuation
- Convert roman numerals to arabic ordinals

Examples:

Vincent T. DeVita, Jr. *becomes* DeVita VT Jr

James G. Jones II *becomes* Jones JG 2nd

John A. Adams III *becomes* Adams JA 3rd

Henry B. Cooper IV *becomes* Cooper HB 4th

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Box 6: Names in non-roman alphabets (Cyrillic, Greek, Arabic, Hebrew) or character-based languages (Chinese, Japanese, Korean):

Romanization, a form of transliteration, means using the roman (Latin) alphabet to represent the letters or characters of another alphabet. A good authority for romanization is the *ALA-LC Romanization Tables* [<http://www.loc.gov/catdir/cpsd/roman.html>].

- Romanize names if they are in Cyrillic (Russian, Bulgarian, etc.), Greek, Arabic, Hebrew, or character-based languages, such as Chinese and Japanese
- Capitalize only the first letter of romanized names if the original initial is represented by more than one letter

Iu. A. Iakontov *becomes* Iakontov IuA

G. Th. Tsakalos *becomes* Tsakalos GTh

- Ignore diacritics, accents, and special characters in names. This rule ignores some conventions used in non-English languages to simplify rules for English-language publications.

- Treat a letter marked with diacritics or accents as if it were not marked

Ä *treated as* A

Ø *treated as* O

Ç *treated as* C

Ł *treated as* L

à *treated as* a

ô *treated as* o

ñ *treated as* n

ü *treated as* u

- Treat two or more letters printed as a unit (ligated letters) as if they were two letters

æ *treated as* ae

œ *treated as* oe

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Box 7: Options for author names:

The following formats are not NLM practice for citing authors, but are acceptable options:

- Full first names of authors may be given. Separate the surname from the given name or initials by a comma; follow initials with a period; separate successive names by a semicolon.

Takagi, Yasushi; Harada, Jun; Chiarugi, Alberto M.; Moskowitz, Michael A.

Mann, Frederick D.; Swartz, Mary N.; Little, R.T.

- If space is a consideration, the number of authors may be limited to a specific number, such as the first three authors. Follow the last named author by a comma and "et al." or "and others."

Rastan S, Hough T, Kierman A, et al.

Adler DG, Baron TH, Davila RE, and others.

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Box 8: Abbreviations in affiliations:

- Abbreviate commonly used words in affiliations, if desired. Follow all abbreviated words with a period.

Examples:

Acad. for Academy

Assoc. for Association

Co. for Company

Coll. for College

Corp. for Corporation

Dept. for Department

Div. for Division

Inst. for Institute or Institution

Soc. for Society

Univ. for University

See Appendix C for more abbreviations of commonly used English words.

- Abbreviate names of US states and Canadian provinces using their official two-letter abbreviations. See Appendix E for a list of these.
- Abbreviate names of countries outside of the US and Canada using the two-letter ISO country code, if desired. See Appendix D for codes of selected countries.
- Be consistent. If you abbreviate a word in one reference in a list of references, abbreviate the same word in all references.

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Box 9: E-mail address included:

- Follow the US state, Canadian province, or country of the author with a period and a space
- Insert the e-mail address as it appears in the publication
- Do not end an e-mail address with a period
- Place the e-mail address within the closing parenthesis for the author affiliation

Example:

Patrias K (National Library of Medicine, Bethesda, MD. patrias@nlm.nih.gov). Computer-compatible writing and editing. Paper presented at: Interacting with the digital environment: modern scientific publishing. 46th Annual Meeting of the Council of Science Editors; 2003 May 3-6; Pittsburgh, PA.

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Box 10: Organizational names for affiliations not in English:

- Give the affiliation of all authors or only the first author
- Begin with the department and name of the organization, followed by the city, the two-letter abbreviation for the US state or Canadian province (see Appendix E), and the country name or ISO country code (see Appendix D) if non-US. Place the affiliation in parentheses.
- Provide the name in the original language for non-English organization names found in the roman alphabet (primarily European languages, such as French, German, Spanish, Italian, Swedish, etc.)

Carpentier AF (Service de Neurologie, Hopital de la Salpetriere, Paris, France), Moreno Perez D (Unidad de Infectologia e Inmunodeficiencias, Departamento de Pediatria, Hospital Materno-Infantil Carlos Haya, Malaga, Spain).

Marubini E (Istituto di Statistica Medica e Biometria, Universita degli Studi di Milano, Milan, Italy), Rebora P, Reina G.

- Romanize (write in the roman alphabet) or translate organizational names if they are in Cyrillic, Greek, Arabic, or Hebrew. A good authority for romanization is the *ALA-LC Romanization Tables* [<http://www.loc.gov/catdir/cpsd/roman.html>].

Barbulescu M (Clinica Chirurgicala, Spitalul Clinic Coltea, Bucurest, Romania), Burcos T, Ungureanu CD, Zodieru-Popa I.

Grudinina NA (Institute of Experimental Medicine, Russian Academy of Medical Sciences, St. Petersburg, Russia), Golubkov VI, Tikhomirova OS, Brezhneva TV, Hanson KP, Vasilyev VB, Mandelshtam MY.

- Translate organizational names in character-based languages (Chinese, Japanese, Korean)

Susaki K (First Department of Internal Medicine, Faculty of Medicine, Kagawa University, Takamatsu, Japan), Bandoh S, Fujita J, Kanaji N, Ishii T, Kubo A, Ishida T.

- Ignore diacritics, accents, and special characters in names. This rule ignores some conventions used in non-English languages to simplify rules for English-language publications.

- Treat a letter marked with diacritics or accents as if it were not marked

Å treated as A

Ø treated as O

Ç treated as C

Ł treated as L

à treated as a

ġ treated as g

ñ treated as n

ü treated as u

- Treat two or more letters printed as a unit (ligated letters) as if they were two letters

æ treated as ae

œ treated as oe

- Use the English form of names for cities and countries whenever possible. For example, Vienna for Wien and Spain for Espana. However, the name found on the publication may always be used.

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Box 11: Names for cities and countries not in English:

- Use the English form for names of cities and countries whenever possible. However, the name as found on the publication may always be used.

Moskva *becomes* Moscow

Wien *becomes* Vienna

Italia *becomes* Italy

Espana *becomes* Spain

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Box 12: Titles not in English:

- Provide the title in the original language for non-English titles found in the roman alphabet (primarily European languages, such as French, German, Spanish, Italian, Swedish, etc.)

Villagra F, Aroca A, Gomez R, Cazzaniga M, Larraya FG, Rodriguez M, Herraiz JI, Romera G, Soler V, Simo S, Arjona D. Cirugia de la coartacion de aorta (COA) asociada a defectos septales ventriculares (DSV) significativos (COA + DSV). Paper presented at: 1st Congreso Nacional de Cardiologia Pediatrica; 2003 May 23-24; Seville, Spain. Spanish.

- Romanize (write in the roman alphabet) titles if they are in Cyrillic, Greek, Arabic, or Hebrew. A good authority for romanization is the *ALA-LC Romanization Tables* [<http://www.loc.gov/catdir/cpsd/roman.html>].

Stefanov S. Prilozhenie na iadrenomagnitniia rezonans v kardiologiiata. Paper presented at: Bulgarska kardiologiiia. 9th Natsionalenkongres po Kardiologiiia; 2004 Oct 28-30; Sofia, Bulgaria. Bulgarian.

- Romanize or translate titles in character-based languages (Chinese, Japanese, Korean) and place in square brackets

Wu HH. [Care of rheumatoid arthritis treated with acupuncture]. Paper presented at: [5th National Symposium of Acupuncture Anesthesia and Acupuncture Analgesia]; 1994 Sep 20-24; Wuhan, China. Chinese.

- Ignore diacritics, accents, and special characters in titles. This rule ignores some conventions used in non-English languages to simplify rules for English-language publications.

- Treat a letter marked with diacritics or accents as if it were not marked

À treated as A

Ø treated as O

Ç treated as C

Ł treated as L

à treated as a

ĝ treated as g

ñ treated as n

ü treated as u

- Treat two or more letters printed as a unit (ligated letters) as if they were two letters

æ treated as ae

œ treated as oe

- Capitalize only the first word of the title, proper nouns, proper adjectives, acronyms, and initialisms unless the conventions of the particular language require other capitalization

Morbus Cushing und Prolaktinom [Cushing's disease and prolactinoma].

- Provide an English translation after the original language title whenever possible and place it in square brackets

Villagra F (Hospitales Zarzuela y Monte Principe, Madrid, Espana), Aroca A, Gomez R, Cazzaniga M, Larraya FG, Rodriguez M, Herraiz JI, Romera G, Soler V, Simo S, Arjona D. Cirugia de la coartacion de aorta (COA) asociada a defectos septales ventriculares (DSV) significativos (COA + DSV) [Surgery for coarctation of the aorta (COA) associated with significant ventricular septal defect (COA + DSV)]. Paper presented at: 1st Congreso Nacional de Cardiologia Pediatrica [1st National Congress of Pediatric Cardiology]; 2003 May 23-24; Seville, Spain. Spanish.

Stefanov S. Prilozhenie na iadrenomagnitniia rezonans v kardiologiiata [The use of nuclear magnetic resonance in cardiology]. Paper presented at: Bulgarska kardiologiiia. 9th Natsionalenkongres po Kardiologiiia [Bulgarian cardiology. 9th National Congress of Cardiology]; 2004 Oct 28-30; Sofia, Bulgaria. Bulgarian.

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Box 13: Titles containing a Greek letter, chemical formula, or another special character:

- Capitalize the first word of a title for a poster or paper unless the title begins with a Greek letter, chemical formula, or another special character that might lose its meaning if capitalized

1,3-dichloro-5,5-dimethylhydantoin: health-based reassessment of occupational exposure limits.

von Willebrand factor and the mechanisms of platelet function.

- If a title contains a Greek letter or some other symbol that cannot be reproduced with the type fonts available, substitute the name for the symbol. For example, Ω becomes omega.

Regulation of BCRP expression by progesterone and 17β -estradiol.

may become

Regulation of BCRP expression by progesterone and 17beta-estradiol.

- If a title contains superscripts or subscripts that cannot be reproduced with the type fonts available, place the superscript or subscript in parentheses

Pre-operative diagnosis and staging of symptomatic breast disease using 99m technitium scintimammography.

may become

Pre-operative diagnosis and staging of symptomatic breast disease using (99m)technitium scintimammography.

Proinflammatory role for AT_1 receptors in the rat synovium.

may become

Proinflammatory role for AT(1) receptors in the rat synovium.

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Box 14: Sponsorship note:

- If the conference was sponsored by an organization or organizations that are not evident from the title of the conference, add the organizations as a note

Rosenberg SA. Human cancer immunotherapy: progress and problems. Paper presented at: Cancer Vaccines 2005: Barriers, Endpoints & Opportunities; 2005 Oct 5-7; New York, NY. Conference sponsored by the Cancer Research Institute, New York.

Rookus MA, Brohet RM, Andrieu N, Antroniou AC, Chang-Claude J, Easton DF, Peock S, Nogues C, van Leeuwen FE, Goldgar DE. Oral contraceptives and breast cancer risk in the International BRCA1/2 Carrier Cohort Study (IBCCS). Paper presented at: 3rd International Symposium on the Molecular Biology of Breast Cancer; 2005 Jun 22-26; Molde, Norway. Main conference sponsors were Affymetrix, Agilent Technologies, Applied Biosystems, AstraZeneca, Novartis Oncology, Pfizer, and Roche Diagnostics.

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Box 15: Other types of material to include in notes:

The notes element may be used to provide any information that the compiler of the reference feels is useful. Begin by citing the paper or poster, then add the note. Some examples of notes are:

- Clarification of initialisms or acronyms used in the conference title

Hu X, Gao Z, Xu F, Liu N. A novel approach to harvesting lymphatic endothelial cells from human foreskin dermis. Paper presented at: 8th TESI Annual Meeting; 2005 Oct 22-25; Shanghai, China. TESI = Tissue Engineering Society International.

- Indication that copies of the paper or poster are available from the author

Patrias K (National Library of Medicine, Bethesda, MD. patrias@nlm.nih.gov). Computer-compatible writing and editing. Paper presented at: Interacting with the digital environment: modern scientific publishing. 46th Annual Meeting of the Council of Science Editors; 2003 May 3-6; Pittsburgh, PA. Copies of the PowerPoint presentation are available from the author.

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